

Safeguarding Training

Core 1 Foundation

Anyone requiring training is welcome to book into the centrally arranged training sessions. These are usually held at the Education Centre. Please check the Diocesan Website for a list of dates and a booking form. Training will be held at regular intervals throughout the year, so be aware that new dates will be posted on the website from time to time.

No charge is made for people who attend these training sessions.

The same training package can be provided locally by arrangement with parishes, as set out below. The Church of England strongly recommends that local training is delivered by a trained and designated Diocesan trainer. This ensures that the training is up to date and remains relevant to current practice in parishes across the Diocese, drawing from the feedback and issues raised in training. Parish based training affords parishes an opportunity to meet together as a team to explore best practice and how it applies in their context. The training is facilitated by one of the designated Diocesan trainers who bring a wealth of knowledge and experience from their backgrounds in the police, probation, law and social services.

Core 1 Training

This is required training for anyone who has safeguarding responsibilities or who in their role is in regular contact with children and/or adults.

This includes but is not limited to safeguarding representatives, safeguarding lead on PCC, church wardens, Readers in training, Ordinands prior to placement, spiritual directors, pastoral visitors, home group leaders, youth and children's workers, bell ringers, activity assistants, church administrative staff. We offer parish training separately for those working mainly with Children and Young People, Core 1 (CYP) and those working mainly with Adults Core 1 (A) and parishes may choose either one or both of these.

Learning Aims

The parish training situates safeguarding in the context of the Church and equips participants with knowledge and skills in knowing what, when and how to respond to concerns. It affords an opportunity for the church to get together and explore best practice as it relates specifically to your church and activities. In Core 1 CYP we look at the nature, signs and symptoms of abuse in children and young people, how to respond in the event of a concern, the vulnerability of those in role and the responsibilities of the PCC. In Core 1 A we also explore confidentiality and consent, capacity and our own vulnerabilities in role.

What is the cost of parish based training?

The charge for training is £75 per session, (this is the cost of providing a trainer. It represents less than £2.00 cost for each participant if maximum attendance is achieved.) where parishes combine they can split the cost by arrangement between them. The Diocese will invoice the arranging parish.

How many people can attend a training session?

The minimum number for a training session is **20** people, we advise a maximum of **40** people per training session. This ensures an interactive style of training can take place, enabling those attending to address their individual needs. Parishes with larger numbers to train need to book more than one session. If parishes are unlikely to meet minimum number they should seek neighbouring parishes to book a joint training.

What does the Parish need to provide?

The Parish must be able to provide a venue comfortable to accommodate the number attending. This must have the facility to project with audio, having a screen or wall space suitable for a power point presentation to be visible to all. If there is difficulty providing equipment, please make sure that this is flagged up when booking the training. The Diocese can provide projection equipment, but please note that this may restrict the dates available, so local provision is preferred.

Safeguarding training can be emotive for some people and so we do ask that the parish delegates someone from the parish to be on hand in the unlikely event that a delegate requires support during the session.

It is also preferred that both chairs and tables are provided. The provision of tables provides natural discussion groups of five or six and is more comfortable for participants working through the various exercises. The Parish is asked to provide refreshments.

Parishes will be asked to provide confirmation of numbers three weeks prior to the training date. The Diocese will need a copy of the completed attendance sheet for the day, to ensure that attendance can be recorded on the Diocesan database for those for whom this is relevant.

What will the Diocese provide?

The Diocese will provide an experienced designated trainer who has completed the national Church of England Train the Trainer course to facilitate the session. All our trainers bring a wealth of knowledge and experience from their careers in the police, probation service and social work. The trainer will liaise with the parish to identify any areas you wish to focus on in more detail so that the session is tailored to your parish context. We will supply a registration sheet on the day and provide certificates of attendance with a copy of the presentation approximately 2 weeks after the training session. We will supply all materials needed for the day and there is an optional follow up session with the parish safeguarding lead after 3 months to review how things are going.

What does the training cover and how long does it last?

The purpose of the training is to situate safeguarding in the context of the Church and equip participants with knowledge and skills in knowing what, when and how to report concerns. Participants will consider the scope of safeguarding children and adults in the church context. We will explore the range of current state legislation, statutory guidance and Church of England policies and guidance relevant to safeguarding and the need to work in partnership with statutory agencies.

Evidence how you respond well to safeguarding information, including whom to inform, referral for investigation and the boundaries of confidentiality.

The roles and responsibility of the parish and the way in which these should be met will be considered. Participants will have the opportunity to think through what this means in their own role and be encouraged to think through some relevant examples based on real situations. The training session lasts for two and a half hours and must start promptly to allow time for everything to be covered. This includes some discussion in small groups.

We suggest refreshment is served prior to the session and that there is a five minute break in the middle for a top up.

For a longer break to be provided, the training timeframe needs to be extended to three hours

Suggested time slots for training are:

10.00 a.m. to 12.30 p.m.

1.30 p.m. to 4.00 p.m.

7.30 p.m. to 10.00 p.m.

My parish wants to arrange a training, what do we need to do next?

Please contact either –

- Jane Huttly, 01483 790321 jane.huttly@cofeguildford.org.uk or
- Boo Squires, 01483 790300 safeguarding.training@cofeguildford.org.uk